



WES NEST

MEDICAL

STUDENT GROUP TYPES

FORMALLY RECOGNIZED ORGANIZATIONS

Any group that wishes to request money from the Student Budget Committee (SBC) for any part of their operations and/or collects income should seek status as a formally recognized group.

Formally recognized groups are **required** to have:

- A constitution (See template on WesNest homepage)
- A declared faculty or staff advisor
- A minimum of 7 members reported on roster (4 members in addition to the officers: Primary Contact, Financial Manager, and Event Coordinator)

FORMALLY RECOGNIZED ORGANIZATIONS (continued)

Groups on campus that are known for putting on big and vibrant events, have significant travel expenses that the SBC covers, or perform community service, among many others, will likely become formally recognized groups. These groups **will** be assigned a SmartKey (group number), and may accumulate income in their account from various campus sources.

Status as formally recognized can be obtained during the appropriate registration period, but not any other time.

INFORMAL ORGANIZATIONS

Groups that will **not** need funding from the Student Budget Committee (SBC) and will **not** be collecting income should seek status as an informal group.

Informal groups are **required** to have:

- A minimum of 5 members reported on roster (3 members in addition to the officers: Primary Contact and Event Coordinator)

Informal groups are **not required** to have:

- A declared faculty or staff advisor
- A constitution

INFORMAL ORGANIZATIONS (continued)

Informal groups will be those who conduct small-scale meetings and do activities independently, without much need for financial assistance.

They will not need to attend Financial Manager or Contract Request Trainings.

If an informal group wishes to put on an event, they **may** still request money through the OSI Sponsorship Grant, and other relevant sources.

These groups **cannot**, however, accumulate income in their own account. They will **not** be assigned a Smartkey (group number).